



## Government Investigations (Skill Set)

### PSPSS00040 Government Investigations (Skill set)

#### About the program



This nationally accredited skill set is for those working in a range of regulatory work environments involving gathering evidence and interviewing persons of interest. These competencies provide skills required to identify possible non-compliance and plan, initiate and report on a subsequent investigation.

This skillset combines three units of competency. It involves the skills and knowledge required to:

#### PSPINV001 Plan and initiate an investigation

Identify and confirm possible non-compliance, and plan and initiate a subsequent investigation. It includes planning and activating evidence collection, identifying witnesses and persons of interest.

#### PSPINV002 Conduct an investigation

Conduct an investigation under commonwealth and/or jurisdictional law, in accordance with an established investigation plan. It includes gathering and managing evidence, identifying persons of interest, reviewing and reporting on progress and briefing/debriefing relevant personnel.

#### PSPINV003 Finalise an investigation

Complete, review and report on the results of an investigation. It includes finalising the investigation, handling complaints and appeals, preparing an investigation report and using investigation outcomes.

#### Delivery options

This course is currently offered as group training available to organisations. The qualification can be run using a combination of face-to-face or virtual workshops and self-paced study before and after the workshops.

- Virtual – 4 days (3hr sessions)
- Onsite – Approx 3 day sessions
- Recognition of Prior Learning is also available (RPL)

**Pre-requisites** There are no required pre-requisites for this skill set.

**Find out more** Further details on this course can be found on our website:



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<https://www.acimsolutions.com.au/national-recognised/gi-skillset>

Call us on 1300 224 677 or email [contact@acimsolutions.com.au](mailto:contact@acimsolutions.com.au) to discuss the program further.

# About ACIM Solutions

## Our specialties

ACIM Solutions is a leading Registered Training Organisation (RTO) with a long history of working with organisations across Australia, particularly in the government and the emergency management sector.

Our nationally accredited scope focuses on investigation, compliance and emergency management programs at the Certificate IV, Diploma level and Advanced Diploma level. Our short course workshops complement these qualifications with a range of staff development options for those working in regulatory environments.

We also provide policy and procedure reviews, conduct independent debriefs and post incident processes following significant events.

## Our team

The ACIM Solutions team come from a range of locations around Australia. They are all highly experienced and well-respected individuals in their area of expertise. The team takes pride in maintaining their industry currency and have the skills to transfer concepts and examples to a wide range of organisational settings.

From administration to learning support, our team works to encourage students in their training. We work with individuals and groups to help ensure everyone is included, adequately supported, and can be successful in their goals.

## Our approach

For individual students undertaking qualifications we create customised learning plans that help recognise background experience and future goals. All individual students completing single units or qualifications self-paced are provided with 1-1 virtual tutorials to support their learning completion of assessments. We have a student support officer to ensure no-one is overlooked.

For our organisational clients we meet to contextualise all our programs to ensure the content aligns with jurisdictional and organisational requirements. We are very flexible in the delivery format for programs to best suit the needs of the organisation and students.

All programs are designed implementing best practices for adult education, and we love to incorporate contemporary case studies, collaborative learning approaches and active learning strategies as much as possible.

Programs can be delivered face to face around Australia, virtually, self-paced or in a blended model of any of the these. We also offer Recognition of Prior Learning (RPL) pathways.

## Get in touch!



1300 224 677



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