



## Stepping into Leadership Roles A program for new managers

### About ACIM Solutions

ACIM Solutions is a niche nationally recognised training organization providing innovative, high quality and tailored learning programs. Our interactive short course programs are designed for individuals or organisational groups and provide valuable opportunities to build practical people management for a broad range of contexts.

### The program

Moving into team leader and frontline management roles can be very challenging! Often organisations promote technically strong team members but may not always invest in developing the critical people management skills to support staff in their new role.

### Who is the course for?

This 2-day workshop program is designed to support people in their early management career.

### What is it about?

This workshop is focused on developing the foundational skills that will take people from being an individual contributor to a well-respected leader who can achieve team success. The program will provide them with skills, insights and tools to be able to confidently take on their new role and responsibilities.

As an interactive program, participants will have the opportunity to become involved in class discussions, practical activities and group work to gain a deeper understanding of management roles and responsibilities. This program encourages participants to reflect on their own leadership strengths and weaknesses and provides advice and guidance on how to develop their skills across the range of management responsibilities.

### What you will learn

In this course, you will learn how to:

- Expectations of management roles
- Understand various leadership styles and learn how to develop the skills to adapt your leadership style to meet the diverse needs of individual team members
- Learn the benefits and challenges of delegation and how to delegate to increase productivity and motivation
- Develop strategies to effectively set and manage performance and behavioural expectations for yourself and your direct reports
- Understand the critical role of communication in building and maintaining positive and effective workplace relationships including how to provide feedback
- Develop strategies to build effective teams

### New skills

During this program, participants are given the opportunity to practise newly acquired skills through building confidence and embedding learning.

### Our facilitators

As with all our ACIM short courses, this is a very interactive program. Your highly experienced facilitator will help you to develop new and enhanced capabilities – and build your professional confidence – through interactive presentations, practical group activities, realistic scenarios and troubleshooting tips.

To read more about our team go to:

[www.acimsolutions.com.au/category/our-team](http://www.acimsolutions.com.au/category/our-team)

For more information, see our website

[www.acimsolutions.com.au](http://www.acimsolutions.com.au) or

email: [contact@acimsolutions.com.au](mailto:contact@acimsolutions.com.au)