



PSP50416

Diploma of Government Investigations



About ACIM Solutions

ACIM Solutions is a Registered Training Organisation. We offer a suite of learning and development programs including high quality, nationally recognised qualifications and short course programs specifically tailored to those working in government and the emergency management sector.

To see our client list please go to our website.

The program

The Australian Government Investigation Standards (2011) stipulate that the **Diploma in Government Investigations** is the minimum level of training or qualification for people primarily engaged in the coordination and supervision of investigations.

The **Diploma of Government Investigations** qualification covers the competencies required of a person responsible for the coordination and conduct of investigations. It is suitable for people who apply integrated technical and theoretical concepts into a broad range of contexts and undertake senior roles in a government investigations environment.

Facilitators

Our facilitators have extensive backgrounds in diverse investigative roles and in designing effective and innovative vocational education programs.

Philippa Woolf, Director

Experienced manager responsible for leading and motivating teams to succeed in challenging and dynamic occupational environments.

Nick Iorfino, Program Manager

An investigations professional with 29 years of law enforcement and industry experience including workplace incident investigation in the private sector.

Georgina Mason, Operations Manager

Lawyer with over 16 years' conducting investigations, reviewing and evaluating compliance, enforcement responses and developing policy initiatives in challenging regulatory contexts.

To read more about our team go to:

acimsolutions.com.au/category/our-team

Course competencies*

11 Units: 5 core 6 electives

The program will cover the following topics;

- PSPETH003 Promote the values and ethos of public service
- PSPLEG003 Promote compliance with legislation in the public sector
- PSPINV002 Conduct investigation
- PSPREG021 Coordinate investigation process
- PSPREG026 Review and evaluate investigation process

Electives

- BSBWHS501 Ensure a safe workplace
- PSPREG021 Coordinate resource allocation and usage
- PSPGEN054 Use complex workplace communication strategies
- PSPMGT007 Manage risk
- PSPGEN050 Manage conflict
- PUACOM007B Liaise with other organisations

**Electives may also vary depending on the program selected by participants.

Pathways

This qualification provides a pathway to higher education including post graduate studies.

Entry requirements

While there are no specified entry requirements for this training program participants should have relevant experience in an investigation role to provide context-for the program. It is usually the case that people-entering this program are selected by their employer based on their need for professional development and growth.

Program delivery

Participants will have up to 12 months to complete this program. All learners are provided with pre-course reading, assessment and feedback throughout the program via the following platforms. It is estimated it will take up to 3 hours to review the pre-course documents.

- Workshops – 2 blocks of three days (total six days) face-to-face workshops
- eLearning – Full eLearning completion is subject to successful demonstration of all performance criteria requirements
- Blended – A range of combination options including eLearning, distance, RPL and workshop delivery.

All learners are provided with the following resources a manual with extensive learner guides, electronic resources with legislative frameworks, Codes of Practice, AGIS and investigation standards, State and federal based oversight body resource material.

Assessment and feedback is provided pre-and post-program.

Assessment methods

We combine a range of assessment methods including workplace tasks, demonstrations, role-play, written reports, exercise design and conduct activities, case study reviews and project work.

Fast track options

Applicants can apply for full or partial recognition (RPL) of their existing skills and knowledge relevant to the units of competence within the qualification. These may have been obtained through workplace training or experience and may reduce the number of units required to be completed.

Contact ACIM Solutions to apply for a free RPL assessment.

Adult learning principles

We integrate key parts of the **relevant legislation** that Investigators are working within as part of the program. This ensures everyone is very comfortable with the investigative processes required under their specific legislative instruments.

We focus on **adult learning principles** to ensure people get the most from the program.

Cost

Full qualification (11 units)- **\$3750**. Discounts for groups over 10 apply. Payment options available.

For more information, email: contact@acimsolutions.com.au or call Georgina Mason on 0400 025 183

Please Note: ACIM Solutions programs are run subject to demand. Student information is available in our Student Handbook available on our website. This information was correct at the time of publication and is subject to change